

**EDUCATION DIRECTORATE  
GOVERNMENT OF WEST BENGAL  
Bikash Bhavan, 6<sup>th</sup> Floor Room No.601,  
Salt Lake, Kolkata-700091**

**No.ED-080/2021** **Kolkata Dated 22<sup>nd</sup> September, 2021**

**From: Director of Public Instruction, West Bengal**

**To: The Principal/ Vice-Principal/Officer-in-charge/Teacher-in-charge,**

**Govt. College/Govt. Aided College**

**Sub: Organisation of COVID-19 Vaccination of students of Colleges under  
the control of this Directorate.**

You are requested to peruse the attached letter, issued by the Secretary, Health & Family Welfare, vide his no.216-Secy./HFW/2021 dt.22.9.2021.

You are directed to contact the concerned District Magistrate and concerned Chief Medical Officer of Health with the list of students, who are to be vaccinated. Thereafter, you may take necessary action as scheduled and planned by the District Administration.

You are to provide DEOs/ suitable office staff and HR for data entry and queue & crowd management. Please cooperate with the District Administration to make the programme successful and attend the meeting as and when required. You are to do the needful to mobilise and coordinate the students for vaccination. Please send a copy of the list of students to be vaccinated to the concerned JDPI of your college.



**Director of Public Instruction, West Bengal**